



Timmins and District Hospital L'Hôpital de Timmins et du district

Policy Title: BOARD AND COMMITTEE MEETING ATTENDANCE		
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A. Purpose

Ensure required attendance at Board and Committee Meetings.

B. Definitions

N/A

C. Content

Board Members are expected to attend Board and Committee meetings. Absence at 3 consecutive Board meetings or overall attendance of below 66% at any time on an annual year-to-date basis will result in the Chair addressing the issue with the individual concerned. Regrets are recognized but are counted as an absence.

If attendance issues cannot be resolved, the Board Member may be asked to leave the Board.

Furthermore, in accordance with the Hospital's Administrative By-Laws [Section 3.6 (1) (b)], "the office of a Director shall automatically be vacated where the Board, in its discretion, declares the Director's seat vacant because the Director is absent for three (3) consecutive meetings of the Board, or because the Director is absent for one-third (1/3) or more of the meetings of the Board in any twelve (12) month period".

Board Attendance is regularly reported to the Board Governance Committee.

D. Policy/Procedure

N/A

E. References

Administrative By-laws

F. Appendices/Links

N/A